

**PLANO INDEPENDENT SCHOOL DISTRICT  
Job Description**

<b>Job Title:</b>	Athletic Trainer	<b>Wage/Hour Status:</b>	Exempt
<b>Reports To:</b>	Athletic Director, Campus Principal	<b>Pay Grade:</b>	820_830
<b>Dept./School:</b>	Campus	<b>Date Revised:</b>	03/25/19

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**Primary Purpose:**

Plan, coordinate, and supervise all components of the athletic training program for student athletes. Work to prevent, recognize, assess, manage, treat, and recondition athletic injuries and illnesses. Provide students with appropriate learning activities and experiences designed to fulfill their potential for intellectual, emotional, physical, and social growth. Enable students to develop competencies and skills to function successfully in society.

**Qualifications:**

**Education/Certification:**

- Bachelor's Degree (required)
- Valid Texas Athletic Training License (continue education units to maintain license)
- Current certificate for CPR, AED, and First Aid (required)

**Special Knowledge/Skills:**

- Knowledge of therapeutic modalities and injury prevention
- Ability to provide emergency care and rehabilitation for student athletic injuries
- Ability to instruct and supervise student athletes and assistants
- Strong organizational, communication (verbal and written), and interpersonal skills

**Experience:**

- At least one year of student teaching or approved internship

**Major Responsibilities and Duties:**

- Plan and implement a comprehensive athletic injury and illness prevention program for student athletes
- Provide physical conditioning training to all student athletes
- Attend athletic practices and games as specified by the Athletic Director or Athletic Department
- Prepare athletes using protective techniques and devices as needed
- Provide emergency or continued care and refer athletes to physician for definitive diagnosis and treatment
- Develop and establish specific procedures to be carried out in the event of a medical emergency

**Job Title:** Athletic Trainer

Provide health care information and counsel and instruct student athletes on subject matter related to athletic training

Establish and maintain effective communication with students, parents, medical and paramedical personnel, coaches, and other staff

Plan, evaluate ,implement and record a comprehensive rehabilitation and reconditioning program for injuries and illnesses sustained by student athletes

Develop criteria for progression and return to practice and competition

Select, train, and supervise student assistants

Compile, maintain, and file all reports, records, and other documents including mandatory University Interscholastic League (UIL), medical, accident, and treatment records as required

Maintain an inventory of training supplies and equipment and requisition additional supplies as needed

Supervise the operations of the training room

Follow all rules, regulations, and policies of Plano ISD and follow directives from supervisors

Follow attendance policy as assigned by supervisor

Perform other functions that may be assigned by the Administration and/or supervisor

**Working Conditions:**

**Mental Demands:**

Maintain emotional control under stress

**Physical Demands/Environmental Factors:**

Frequent district-wide and occasional statewide travel; occasional prolonged and irregular hours; Work outside (exposure to sun, heat, cold, and inclement weather) and inside; exposure to noise; exposure to biological hazards, bacteria, and communicable diseases; frequent standing, stooping, bending, kneeling, pushing and pulling; occasional lifting up to 50 pounds; prolonged use of computer and repetitive hand motions

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**Acknowledgement:**

Any work related experience or additional education/training resulting in acceptable proficiency levels in the above required knowledge, skills, and abilities may be an acceptable substitute for the above specified education and experience requirements at the sole discretion of District Administration

**Approved By:** W. Noel McBee, Compensation Coordinator                      **Date:** 03-25-19

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The above statements are intended to describe the general purpose and responsibilities assigned to this job and are not intended to represent an exhaustive list of all responsibilities, duties, and skills that may be required. District administration and/or my supervisor have the right to add or change duties at any time. This job description supersedes all prior job descriptions for this position as well as rescinding all past and present job descriptions that do not reflect the current requirements of this position.

My signature below indicates I understand and acknowledge my job description.

**Job Title:** Athletic Trainer

**Employee Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_